UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA						
	Plaintiff))				
	v.) Civil Action No.				
	Defendant)))				
	SUMMO	NS IN A CIVIL ACTION				
To: (D	efendant's name and address)					
٨	lawayit has been filed easingt you					
А	lawsuit has been filed against you.					
serve on t	he plaintiff an answer to the attached cedure. The answer or motion must be	mons on you (not counting the day you received it) you must complaint or a motion under Rule 12 of the Federal Rules of e served on the plaintiff or plaintiff's attorney, whose name and				
acci oss al	•					
	you fail to respond, judgment by defaut. You also must file your answer or m	alt may be entered against you for the relief demanded in the notion with the court.				
		ANGELA D. CAESAR, CLERK OF COURT				
Date:		Signature of Clerk or Deputy Clerk				
		Signature of Cierk or Deputy Cierk				

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This summons for (nar	ne of individual and title, if any)						
was re	ceived by me on (date)	·						
	☐ I personally served the summons on the individual at (place)							
			on (date)	; or				
	☐ I left the summons	at the individual's residence or u						
		, a person of suitable age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or							
	☐ I served the summo	ons on (name of individual)			, who is			
	designated by law to accept service of process on behalf of (name of organization)							
			on (date)	; or				
	☐ I returned the sumr	mons unexecuted because			; or			
	☐ Other (specify):							
	My fees are \$	for travel and \$	for services, for a total of \$		·			
	I declare under penalty of perjury that this information is true.							
Б.								
Date:			Server's signature					
	Printed name and title							
			Server's address					

Additional information regarding attempted service, etc: